

Notice of 14th Annual Review Meeting

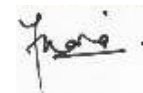
Notice is hereby given that 14th Annual Review Meeting of Certificate Holders of First Treet Manufacturing Modaraba will be held on Saturday, October 31, 2020 at 10:30 A.M. through video link from registered office 72-B, Industrial Area, Kot Lakhpat, Lahore to transit the following business.

ORDINARY BUSINESS:

1. To confirm the Minutes of last Annual Review Meeting held on October 28, 2019.
2. To receive, consider and adopt the Annual Audited Accounts of the Modaraba for the Year Ended June 30, 2020, together with the Directors' and Auditors' Reports thereon.
3. To appoint External Auditors of the Modaraba for the year ending June 30, 2021 and to fix their remuneration. The retiring Auditors Messer Kreston Hyder Bhimji & Co., Chartered Accountants, being eligible, have offered themselves for re-appointment.

The Certificate Transfer Books will remain closed from October 25, 2020 to October 31, 2020 (both days inclusive) for the purpose of determination of names of the certificate holders for attendance of Annual Review Meeting.

By order of the Board



(Zunaira Dar)

Company Secretary

Lahore: October 09, 2020

Notes:

1. In case of individuals, the account holder and/or person whose securities are in CDC sub account or investor account shall show their identity by showing original computerized national identity card (CNIC) or original passport at the time of attending the meeting, CDC sub account holders/investor account holders are also requested to bring their account numbers maintained with CDC.
2. In case of corporate entity, board of director's resolution/power of attorney with specimen signatures of the nominee shall be produced (unless it has been provided earlier) at the time of meeting.
3. The Individual Certificate Holders who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Modaraba Share Registrar, are once again reminded to send the same at the earliest directly to Modaraba's Share Registrar (Corplink (PVT) Limited, Wing Arcade, 1-k, Commercial, Model town Lahore. In case of non-receipt of the copy of a valid CNIC, the Modaraba would be constrained under section 243 (3) of the Companies Act, 2017 to withhold dividend of such certificate holders.
4. In accordance with the provisions of section 242 of the Companies Act, 2017 and Companies (Distribution of Dividend) Regulations, 2017, it is mandatory for a listed modaraba to pay cash

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1. In case of individuals, the account holder and/or person whose securities are in CDC sub account or investor account shall show their identity by showing original computerized national identity card (CNIC) or original passport at the time of attending the meeting, CDC sub account

(i) Certificate holder's detail	
Name of the certificate holder (s)	
Folio # CDS Account (s)	
CNIC No. (copy attached)	
Mobile / Landline No.	

(ii) Certificate holder's Bank detail	
Title of Bank Account	
International Bank Account Number (IBAN)	
Bank's Name	
Branch name and Address	

It is stated that the above-mentioned information is correct and in case of any change herein I will immediately intimate the Share Registrar accordingly.

Coronavirus Contingency Planning for Annual Review Meeting of First Treet Manufacturing Modaraba 31 October, 2020.

In view of the recent outbreak of COVID-19 (Crona virus), the steps taken by Government to avoid large public gathering at one place and the circular No. EMD/MISC/82/2012 notified by Securities and Exchange Commission of Pakistan (SECP) dated March 17, 2020 required companies to modify their usual planning for annual review meeting for well-being of the certificate holders to avoid large gatherings by provision of video link facilities. The modaraba will follow the best practices and comply with the instructions of Government of Punjab and SECP to ensure protective measures for wellbeing of the certificate holders. In the event that there are any further instruction or notifications from the SECP and/or the Pakistan Stock Exchange of any change for the ARM, the modaraba will announce the same at the Pakistan Stock Exchange through PUCARS system.

Accordingly, considering the restriction imposed by the Government on public gathers and SECP's directives, there will be no venue to the meeting and all participants will attend through video link.

The Members are requested to attend and participate in the ARM through video link facility. To attend through video link, Members can download the app/software through <https://zoom.us/download> and login via video-link to participate in the ARM proceedings.

Shareholders are requested to get themselves registered with the Company Secretary office at least two working days before the holding of the time of ARM at zunaira.dar@treetgroup.com by providing the following details:

Name of shareholder	CNIC No.	Folio No.	Cell No.	Email Address

In order to be effective, duly completed and signed proxy forms available at modaraba's website (www.ftmm.com.pk) must be emailed at zunaira.dar@treetgroup.com & our share registrar corplink786@gmail.com corporate@corplink.com.pk at least 2 working days before the time of the meeting.